



Pasco County Title 1 School Level  
**Parent and Family Engagement Plan 2021-2022**

**San Antonio Elementary School**

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

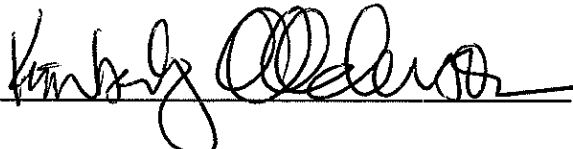
**School's vision for engaging families:**

San Antonio Elementary School will provide a quality, enriched education with high expectations of success for ALL in a safe, positive, and motivating environment.

**What is Required:**

**Assurances: We will:**

- Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
- Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- Involve parents in the planning, review, and improvement of the Title I program.
- Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.
- Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
- Coordinate with other federal and state programs, including preschool programs.
- Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: 

Date: 8/10/21

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**EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:**

1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents.

Describe the method in which parents were involved	SAC Meetings and Title I Parent Meeting
Date of meeting to gather parent input for Comprehensive Needs Assessment	9/2/2021 and 4/7/2022
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	9/2/2021 and 4/7/2022

*\*Evidence of the input gathered and how it was/will be used should be uploaded to Title I Crate.*

2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.

How were parents invited to develop or revise the compact?	Same as above
Date of parent meeting to develop or revise the compact	9/2/2021 and 4/7/2022
What communication methods will be used between teachers & parents as well as school & parents?	Robo calls, emails, class app, Facebook and printed newsletters will all be used to communicate with parents and families.
Elementary schools are required to hold at least one face to face conference with parents. Explain your process?	All teachers will schedule parent meetings during the 1 <sup>st</sup> quarter of the school year and encourage meetings during each reporting period.

*\*A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

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*\*Evidence of the input should be uploaded to Title I Crate.*

**3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.**

What information is provided at the meeting? How are parents notified of the meeting?	Our Title I Power Point is uploaded to our website. Newsletters, our marquee, class apps, and phone calls will be used to remind parents of our meeting and ask for input. We share our budget for the upcoming year and ask for input into our Title I expenditures.
Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting	8/31/2021
How do parents who are not able to attend receive information from the meeting?	Our Title I Power Point is uploaded to our school website. We publish on Facebook that it is there.
How are parents informed of their rights?	Parents are informed of their rights in our newsletter and parent rights are also published on our school website.

**4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.**

Title III-ESOL	X
Title IX-Homeless	X
Preschool Programs	
IDEA/ ESE	X
Migrant	X
Other	<b>X – Place Program and All Pro Dads</b>

**5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.**

Allocation	\$30,000
Explain how these funds will be used this school year	During 2021-2022 school year, we will offer monthly Parent & Family Engagement opportunities. The funds in the Parent and Family Engagement subgroup will be used for supplies and consumables to support (\$1028) the following Parent Engagement opportunities. Target audience 675 students and their families.

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	<p>They Included:</p> <ol style="list-style-type: none"> <li>1. Family Reading Night – Parent made reading manipulatives and games to use with their children.</li> <li>2. Munchable Math – Parents engaged in math games using food with their children.</li> <li>3. Science Make &amp; Take – Parents gathered &amp; made materials to support their child’s science fair project.</li> <li>4. I Love Science – Parents engaged in science experiments with their children.</li> <li>5. FSA Parent University – Helping parents to understand what to expect with FSA testing and results.</li> <li>6. Open House – Parents attended an open house/Title I meetings.</li> <li>7. The World According to Humphrey Family Activity Day.</li> <li>8. SEL – Parent Information – Parents and students will engage in Social Emotional Learning together.</li> </ol> <p>The school will also purchase “Home Note” folders (\$820) and planners (\$1,152) to encourage communication with families.</p>
<p><b>How are parents involved in deciding this?</b></p>	<p>SAC Meetings and Title I Parent Meeting</p>
<p><b>How did you document parent input?</b></p>	<p>Sign in sheets</p>

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6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
  - Think of Family Engagement as a strategy to reach the goal of student achievement
  - Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.

**Building Capacity of Families**

SUP goals	Title/Description of Strategy	How will this impact student achievement?	When will this occur?	When applicable, indicate the services you will provide to families.				How will this support learning at home?
				Transportation	Meal	Childcare	Translation	
1. Curriculum Areas	Math, Reading, Science, 1 Book 1 School, SEL, see above	We will see an increase in academic achievement.	1 per month on Thursday Mornings. They are flexible.			X	X	Give parents information on curriculum/academic areas and how to support students at home.
2. Achievement Levels, Expectations and Assessments	FSA Parent Academy	We will see an increase in academic achievement.	Scheduled with the above mornings.			X	X	Give parents information on FSA and how to support students at home.

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3.									
Other:									

<p>Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.</p>	<p>Parent information meetings, parent conferences, newsletters, fliers sent home in backpacks, and report card system.</p>
<p>How will workshops/events be evaluated?          How will the needs of parents be assessed to plan future events?</p>	<p>Surveys</p>
<p>Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.</p>	<p>Translation is provided.</p>
<p>What are the barriers for parents to attend workshops/events and how do you overcome these?</p>	<p>Events offered in the evenings were a barrier - we now also offer in the mornings.</p>
<p>How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)</p>	<p>Events can be morning or evening and schedules on different days of the week.</p>
<p>How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?</p>	<p>Close to the front of the school.</p>

*\*These events should be included on the Data Collection Sheet for School Events.*

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**7. Utilize strategies to ensure meaningful Communication**

<b>Describe the methods that will be used to ensure meaningful, ongoing communication between home and school</b>	Parent information meetings, parent conferences, newsletters, fliers sent home in backpacks, and report card system, robo calls, surveys and class apps.
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**8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.**

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Social Emotional Learning	Understanding self and others		Teachers and staff	Early Release days

**9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.**

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Front Office	Title I Compliance Advocate	Fliers



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Principal: Kimberly Robinson

Date: 8/10/21

**Drafts of PFEP's are due to Title I Crate by April 14th, 2021.**

*\*Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.*

*\*A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.*